

**REQUIRED
ID form**

**Los Angeles County 4-H
2017-2018 Club and Hi 4-H Officers Books
Identification Form and Format**

Date _____

Book for Club/Hi 4-H Office: _____

Club or Hi 4-H Name: _____

District: _____

Work done and Book completed by Officer name:** _____

** In the case of the Memory/Historian Book, if appropriate, list all names of the committee (of no more than 3 members) that prepared the book.

Officer's age (as of Dec. 31, 2017) _____ **Birth Date** _____

Officer's years in 4-H (as of June 30, 2018) _____ **Email Address** _____

1. Books for the following club or Hi 4-H offices are eligible for this competition:
President Secretary Reporter Other officer book
Vice-President Treasurer Historian/Memory Book.
2. Officer book is to be completed by the club or Hi 4-H officer and should indicate the work done by the officer during the year.
3. Book should include a personal statement by the officer which should include:
 - a. What was done by the officer
 - b. What was learned
 - c. What recommendation to pass on to the next officer
4. Books are evaluated by the Danish system where all members have a chance to earn a Gold Medal.
5. Format and Score Sheet (dated 11/28/2017) for officer books will be used for this competition. Copies are available from the LA County 4-H website under APPLICATIONS/AWARDS.
6. To be evaluated, officer books are due **September 11th, 2018** by 4pm in the LA 4-H Office or in the AV 4-H Office in Lancaster, or by 9pm on **September 12th** to an **Incentives & Recognition Committee (Noel Keller, Judylynn Pelling, Dee Keese, Peter Michel, Amy Lockman, Laura Shannon and Dannon Shaughnessy)**.
7. **Awards are to be** announced at the County Awards event in late September.
8. This required form must be completed and inserted (securely attached) in the front of the officer book being submitted in the officer book competition.

As a Club or Hi-4H officer, I have completed this book.

Officer signature and phone number _____

I have reviewed this officer book for accuracy.

CLUB Community Leader Signature: _____

or Hi 4-H Advisor Signature: _____

Phone Number: (____) _____ **Email Address:** _____

Optional:

Please explain any special considerations that you want the evaluators to be aware of when reviewing these records.

Guardian/parent's signature _____ Date _____

Signatures of both officer and Club Community Leader (or officer and Hi 4-H Advisor) are required for officer book to be evaluated for a medal.

(11/28/17)